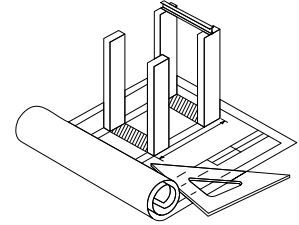


**CLEAR CREEK COUNTY BUILDING DEPARTMENT
REQUIREMENTS FOR
RE-ROOFS AND RE-SIDING INSTALLATIONS**



Whether you are installing a re-roof or new siding, this packet will guide you through our processes. This packet is intended to include the new roof covering and replacement of damaged decking, but not changes in the structural roof framing. Please refer to the Residential Additions and Alterations Packet or the Commercial Packets for those more extensive projects.

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Building Department Directory:

Anna Easley, Secretary - 303-679-2333

Lynette Kelsey, Plans Examiner, Code Enforcement - 303-679-2343

Debra Kirkham, Building Official - 303-679-2344

Fax - 303-569-1103

e-mail address - land-use@co.clear-creek.co.us

Web site - www.co.clear-creek.co.us/Depts/bldgs.htm

BUILDING CODE INFORMATION

The County has adopted the *2003 International Residential, International Plumbing and International Mechanical Codes*. All construction, including re-roofing and residing installations, must comply with these codes. In accordance with the Wildfire Hazard Mitigation requirements adopted under our Code, all re-roofs are required to be either a Class A rated material or a Class A rated assembly. Documentation of the rated assembly being used must be submitted along with the application for the permit. Certain types of siding may also be required for residences where additional mitigation was required and we can assist you in determining which properties these are.

Re-roof and/or re-siding installations to existing structures may not create a violation of the code or unsafe conditions. Applications are processed immediately upon presentation either in person or by mail and must be accompanied by the payment of the permit fee in the form of either cash or a check.

REQUIRED BUILDING INSPECTIONS

After your permit has been approved and issued, you will begin the installation and must have the work inspected at various stages. You will receive complete instructions on how to request all of the necessary inspections when the permit is issued. The following inspections stages are required by the County Building Department for these installations:

1. Mid Roof (required for all roofs when the roof is at least 10 percent but not more than 25 percent completed.)**
****For roofs with special Class A rated assemblies, the mid-roof is required prior to application of the final roof covering; i.e. shingles, membrane or other material.**
2. Final Roof or Siding

A ladder must be provided at the time of each inspection. In the event of snow at the time of the requested inspection, the owner or contractor will need to request a new inspection after the roof is clear of snow. **The installation and required inspections must be completed within two years of the date of issue or your permit will expire.** If the project cannot be completed within that time frame, you may be eligible for an extension of an additional 180 days, provided the permit has not already expired and a letter explaining the delay and requesting the extension is submitted. THE INTERNATIONAL RESIDENTIAL CODE ALLOWS ONLY ONE EXTENSION TO BE GRANTED.

**CLEAR CREEK COUNTY BUILDING DEPARTMENT
P. O. BOX 2000
GEORGETOWN, CO 80444**

RE-ROOF OR SIDING PERMIT APPLICATION

This application will be accepted when fully filled out and signed by the owner of record or his (her) designated agents.

Owner(s) _____ Phone (H) _____ (W) _____

Mailing address: _____

Contractor: _____ Phone: _____

Mailing Address: _____

Legal Description: _____

Parcel #: _____

- Permit for this Re-roof includes the following:
- New Layer of roofing Only: Type of Material _____*
 - New Layer of Roofing over _____ Existing Layers of _____
 - Removal of _____ # of Layers of Existing Roofing
 - Removal of all Layers of Existing Roofing
 - Replacement of Decking _____ % of Decking being replaced, if known
 - Re-siding. Type of Material _____
 - Other Repairs, please describe: _____

*If a Wood Shake, Wood Shingle roof or other roofing that is not a Class A rated material is being installed, a copy of the Class A rated assembly must be strictly followed. **A MID-ROOF INSPECTIONS IS REQUIRED TO VERIFY THE RATED ASSEMBLY. A Mid-roof inspection will also be required when the manufacturer's installation instructions required a batten system.**

Cost of the installation (materials and labor) _____

Is this construction either directly or indirectly related to the gaming in Gilpin County? ___ Yes; ___ No

I AGREE THAT THIS IS AN APPLICATION ONLY. I ACKNOWLEDGE THAT ALL WORK WILL BE DONE IN ACCORDANCE WITH THE 2003 INTERNATIONAL RESIDENTIAL CODE AND 2003 INTERNATIONAL BUILDING CODE, AS ADOPTED BY THE CLEAR CREEK BOARD OF COUNTY COMMISSIONERS. FINAL APPROVAL OF THE INSTALLATION CAN NOT BE GRANTED UNTIL ALL WORK IS FOUND TO BE IN COMPLIANCE WITH THE CLEAR CREEK COUNTY BUILDING CODES AND REGULATIONS.

Owner/Applicant's Signature _____ Date: _____