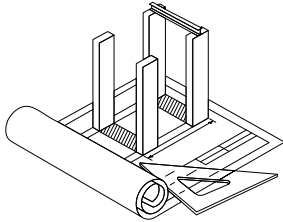


**CLEAR CREEK COUNTY BUILDING DEPARTMENT
REQUIREMENTS FOR ADDITIONS AND ALTERATIONS
TO A SINGLE FAMILY RESIDENCE**



After all of your other permits have been issued and your construction plans and site plan have been approved by the other Departments in the Land Use Group, you will then be ready to submit for your permit to build. Working in partnership with you, the Building Department staff will help you to reach your goal of remodeling or adding on to your mountain residence.

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Building Department Directory:

Anna Easley, Secretary - (303) 679-2333
Lynette Kelsey, Plans Examiner, Code Enforcement - (303) 679-2343
Debra Kirkham, Building Official - (303) 679-2344

Fax - (303) 569-1103
e-mail address - land-use@co.clear-creek.co.us
Web site - www.co.clear-creek.co.us/Depts/bldgs.htm

BUILDING DEPARTMENT APPLICATION SUBMITTAL CHECK LIST AND FLOW CHART

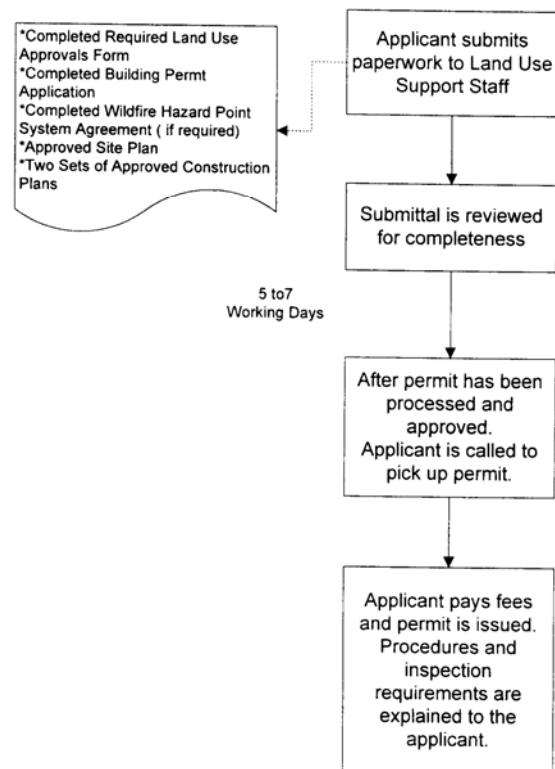
Required Submittal Documents and Land Use Approvals:

- Completed Land Use Document Approval Form
 - Completed Building Permit Application
 - Completed Wildfire Hazard Point System Agreement, if required.
 - Approved site plan
 - Two sets of construction plans.
- Detail shown on plans must include all of the following:

- Wet stamp of Licensed Colorado Engineer or Architect on all pages showing structural detail;
- Snow load and wind load structure is designed for;
- Energy Efficiency Compliance; OR MecCheck or ResCheck calculations;
- Floor plans of all floors, finished or unfinished;
- Elevations of all sides of structure;
- Complete detail for Engineered Foundation System;
- Complete detail for all framing, incl. floor framing for all floors, roof framing or truss specs and layout from truss manufacturer, stair detail, decks, etc.;
- Cross section(s) of structure to show wall framing, insulation detail, roof assembly, etc.;
- Locations of all plumbing fixtures;

- Location of all water heaters, furnaces, boilers, wall heaters, etc.;
- Locations and types of wood or pellet stoves, fire places or inserts;
- Locations of all required Smoke Detectors;
- "Class A" rated roof material or rated assembly;
- Rated assembly for all fire resistive construction measures chosen for Wildfire Hazard Point System Agreement.

Flow Chart:



BUILDING CODE INFORMATION

The County has adopted the *2003 International Residential Code* for all Single Family Residences, Duplexes and Town Homes. All construction must comply with this code. Additions and alterations to existing structures are allowed only when they do not create a violation of the code or unsafe conditions. Any existing code violations will need to be resolved prior to your being issued a building permit to remodel or add onto your residence or accessory structure. Your construction plans must be reviewed and stamped by a Colorado licensed engineer or architect. The Building Department will:

- ⇒ process your building permit application,
- ⇒ review your construction plans,
- ⇒ calculate your fees,
- ⇒ issue your permit upon payment of the fees,
- ⇒ perform the necessary inspections, and
- ⇒ provide you with a Certificate of Occupancy when all of the work has been completed in compliance with all applicable codes and regulations.

WILDFIRE HAZARD MITIGATION

The Wildfire Hazard Mitigation Plan was originally adopted in 1995 as an amendment to our Building Code. It was established in order to address the increasing hazards of the spread of our development into the less accessible and more heavily forested areas of our County. The Plan is a four fold approach to reducing the hazards in those areas:

- 1 - requiring all new development and re-roofing to use a "Class A" rated roof. Because wood shakes and wood shingles are not "Class A" rated materials, special rated assemblies are required for wood roofs;
- 2 - requiring all new development and additions greater than 400 sq. ft. to develop a "Defensible Space" around the existing and/or proposed structure(s);
- 3 - for properties where either the access road or the proposed or existing driveway does not nor can not meet the minimum standards, additional mitigation must be done in order to reduce the hazards resulting from either a structure fire or wildfire. These measures are to protect both the residents of the property and the firefighters responding to the fire call. The Point System Agreement was developed to help the property owner achieve the additional mitigation.
- 4 - all structures 4400 sq. ft. or more must be equipped with an approved monitored automatic suppression system.

The Defensible Space Plan will be developed by the Site Development Inspector and is explained in detail in that Department's information packet. The Site Development Inspector will also determine, at the time of your driveway permit site visit, whether the Wildfire Hazard Point System Agreement will be required. The Building Department is then notified and the Agreement is initiated and mailed to the property owner or to the general contractor to be completed and later submitted with the building permit documents.

CLIMATIC AND GEOGRAPHIC DESIGN REQUIREMENTS

The following criteria must be used to design for residential construction for Clear Creek County. This will ensure that homes are designed to be strong enough to withstand the natural forces common to our mountainous county, such as snow, wind and flooding, and to support both comfortable homes and energy conservation. You will need to provide the criteria to your licensed Engineer or Architect, so that your residence can be designed to be in compliance with the code requirements.

**** THE SNOW LOAD AND WIND LOAD MUST BE STATED ON ALL BUILDING CONSTRUCTION PLANS SUBMITTED WITH APPLICATIONS FOR BUILDING PERMITS. ****

CLIMATIC AND GEOGRAPHIC DESIGN CRITERIA TABLE

Roof Snow Load	Wind Speed {mph}	Seismic Design Category	Subject to Damage from				Winter Design Temp	Ice Shield Under-layment Required	Flood Hazards	Air Freezing Index	Mean Annual Temp
			Weathering	Frost Line Depth	Termite	Decay					
Varies-See Table Below*	100 mph Exposure "C"	"B"	Severe	36" Minimum	None to Slight	None to Slight	1°F	No	1989 FEMA maps	1040R	40°F

SNOW LOADS AND WIND LOAD REQUIREMENTS FOR CLEAR CREEK COUNTY, COLORADO

The Snow Load design requirements for structures on your property will be determined by the elevation of your property. Please refer to the following table for the Snow Load requirements:

BASIC SNOW LOAD DESIGN

ROOF SNOW LOAD REQUIREMENTS IN POUNDS PER SQUARE FOOT (PSF)

Elevation (feet above sea level)	Basic Snow Load (PSF)	Elevation (feet above sea level)	Basic Snow Load (PSF)
6,500 to 6,750	35	9,001 to 9,250	85
6,751 to 7,000	40	9,251 to 9,500	90
7,001 to 7,250	45	9,501 to 9,750	95
7,251 to 7,500	50	9,751 to 10,000	100
7,501 to 7,750	55	10,001 to 10,250	110
7,751 to 8,000	60	10,251 to 10,500	120
8,001 to 8,250	65	10,501 to 10,750	128
8,251 to 8,500	70	10,751 to 11,000	135
8,501 to 8,750	75	11,001 to 11,500	150
8,751 to 9,000	80		

**** THE WIND LOAD FOR ALL AREAS OF CLEAR CREEK COUNTY IS 100 MPH, CALCULATED WITH EXPOSURE C. ****

Energy Efficiency Requirements

All new residential construction must comply with the provisions in Chapter 11 of the *2003 International Residential Code* as adopted and amended by Clear Creek County. Due to our higher elevations and colder winters, our county is designated as **Climate Zone 17**. Either of the following two options may be used to design the new residence to be in compliance with this Code.

Option #1 - The prescriptive insulation requirements for **Climate Zone 17** are found in Table N1102.1 and are as follows:

Minimum insulation R-values:	Ceilings - R-49 (when construction technique allows the required R-value of ceiling insulation over top plate R-38 is permitted)
	Walls - R-21
	Floors - R-21
	Basement Walls - R-19
	Slab Perimeter R-value and Depth - R-18, 4 ft.
	Crawl Space Walls - R-20
Maximum Glazing U-factor:	0.35

Option #2 - As an alternative, compliance may also be demonstrated by using the calculation program known as REScheck, provided by the Department of Energy's Model Energy Code on their web site, [REScheck-Web: Home Page](#)

REQUIRED BUILDING INSPECTIONS

After your permit has been approved and issued, you will begin construction and must have the construction inspected at various stages. Depending on the scope of your remodel or addition, some of the required inspections may not apply to your project. You will receive complete instructions on how to request all of the necessary inspections when the permit is being issued. The following inspections are required by the *International Residential Code*:

1. Footing and Deck Piers*
2. Grounding Electrode (inspection by Bldg Dept or project Engineer or Architect)*
3. Foundation*

* You have the option of requesting an inspection of the Footing, Grounding Electrode, Foundation and Deck Piers by the Building Inspector or by the licensed engineer for your project, In the latter case, you will need to submit the **OPTIONAL FOUNDATION COMPLIANCE FORM** provided by this Department for the inspections performed.

4. Underground Plumbing
5. Rough Plumbing
6. Rough Heating
7. Rough Electric (performed by State Electrical Inspector - 303-894-2300)
8. Mid-Roof (required for roofs with rated assemblies, such as for wood shakes or wood shingles)
9. Framing
10. Drywall Nail
11. Final Electric (performed by State Electrical Inspector - 303- 894-2300)
12. Final Plumbing, Heating and Building (must have all final approvals for Driveway, Defensible Space, and ISDS(Septic), prior to the final building inspections and issuance of Certificate of Occupancy)

Additional inspections may be required and these will be discussed during our review of your plans or at the time we are issuing your building permit to you. All construction and required inspections must be completed within two years of the date of issue or your permit will expire. If the project cannot be completed within that time frame, you may be eligible for an extension of an additional 180 days, provided the permit has not already expired and a letter explaining the delay and requesting the extension is submitted. THE INTERNATIONAL RESIDENTIAL CODE ALLOWS ONLY ONE EXTENSION TO BE GRANTED.

CLEAR CREEK COUNTY BUILDING DEPARTMENT
P. O. BOX 2000
GEORGETOWN, CO 80444

BUILDING PERMIT APPLICATION FOR RESIDENTIAL ADDITIONS AND ALTERATIONS

This application will be accepted when fully filled out and signed by the owner of record or his(her) designated agent.

Owner(s): _____ Phone (H) _____ (W) _____

Mailing Address: _____

Contractor: _____ Phone _____

Mailing Address: _____

Legal Description: _____

Parcel #: _____

Use of Permit: _____

BUILDING DIMENSIONS: [Please circle (R) for the remodel area or replacement such as decks or porches and (A) for the area of the proposed addition to differentiate]

Basement: Unfinished Sq. Ft. _____ A/R; Finished Sq. Ft. _____ A/R;

Ground (First Floor): Sq. Ft. _____ A/R; Second Floor: Sq. Ft. _____ A/R;

Third Floor: Sq. Ft. _____ A/R; Total Living Space (Finished and Unfinished): Sq. Ft. _____;

Deck(s): Sq. Ft. _____ A/R; Covered Porch(es): Sq. Ft. _____ A/R;

Garage: Detached Sq. Ft. _____ A/R; Attached Sq. Ft. _____ A/R;

Other (Description) _____ A/R

Type of Building: Brick Block Frame Other _____

Number of Stories _____ Number of Rooms _____ Number of Units _____

Type of Heat: Electric LP Gas Natural Gas Other _____

Your Total Building Cost (materials and labor, but excluding cost of land) _____

Is this construction either directly or indirectly related to the gaming in Gilpin County? ___Yes; ___No.

I AGREE THAT THIS IS AN APPLICATION ONLY. THE DESIGNATED STRUCTURE WILL NOT BE OCCUPIED OR USED UNTIL A FINAL INSPECTION HAS BEEN APPROVED BY THE CLEAR CREEK COUNTY BUILDING OFFICIAL. I ACKNOWLEDGE THAT ALL WORK WILL BE DONE IN ACCORDANCE WITH THE 2003 INTERNATIONAL RESIDENTIAL CODE, AS ADOPTED BY THE CLEAR CREEK BOARD OF COUNTY COMMISSIONERS. A CERTIFICATE OF OCCUPANCY WILL NOT BE ISSUED UNTIL ALL WORK IS FOUND TO BE IN COMPLIANCE WITH ALL CLEAR CREEK COUNTY BUILDING CODES AND REGULATIONS.

Owner/Applicant's Signature _____ DATE _____