



2017 Road Base Program For County Non-Maintained Roads

The Clear Creek County Commissioners continue to recognize the difficulties encountered by residents needing access onto County non-maintained roads. In an effort to alleviate some of the problems faced by those residents, the County Commissioners are again offering this program beginning September 11, 2017. During the Program, Clear Creek County Public Works will coordinate delivery of Class VI road base, by local/third-party haulers, to residents that live adjacent to and need access onto County non-maintained roads. Applicants must meet the requirements and agree to the terms and conditions as outlined below:

1. The applicant must submit a completed application to the Public Works Division, 3549 County Road 312, P.O. Box 362, Dumont, CO 80436 no later than 3:00pm, September 29, 2017. Complete applications can also be submitted electronically (pdf preferred) to pw@co.clear-creek.co.us. Please call the Public Works Division at 303.679.2334- option 2, leave your name, telephone number or email address if you would like the Public Works office to contact you.
2. This program is funded by the Road & Bridge Department budget and is intended for use on County, non-maintained roads only. These are public roads, owned by the County but not included in the County's maintenance plan. Since this road base is purchased with public funds, it cannot be used on residents' private property or driveways.
3. The applicant is responsible for all costs related to equipment, personnel, safety devices, etc. for spreading and grading the delivered road base. The County is responsible for the cost of the road base material and associated delivery costs.
4. The applicant, or other contact as designated on the application, is responsible to meet delivery trucks, give directions to truck contractors should they need them and gather truck tonnage tickets from delivery truck.
5. The application must include a plan that describes how the applicant will spread and grade the delivered road base. Details should include the equipment, anticipated time frame from delivery to distribution, and contact information for the person that will meet the delivery truck, collect delivery tickets and be responsible for turning delivery tickets in to the Public Works Division (within seven days).



6. Spread and graded road base cannot have a negative impact on the drainage in the area. Public Works will assist and confirm there are no negative impacts.
7. The application must include approximate tonnage of road base requested.
8. Map: The application must include drawing(s) sufficient to clearly show locations for delivery and short-term storage of road base. Road base cannot be stored on private property without written permission from the property owner where the road base would be stored. Road base may be stored within the County's public right-of-way, as long as there are no conflicts with safe and orderly vehicular travel. If you need assistance preparing the map, visit the ClearMap tools at <http://www.co.clear-creek.co.us/>, select "Online Services", then choose from the Interactive Maps section. Call the Clear Creek County Mapping Division at 303.679.2436 for additional help.
9. The applicant must provide a list of all residents (including names and addresses) who need access onto the County non-maintained road where the road base will be placed. The application must include a signature from all of the listed residents that indicates understanding and approval for the proposed road base project. It is the applicant's responsibility to provide the information and signatures. (A sample form for obtaining signatures is attached).

Prioritization will be assigned based on complete applications and the date received. To ensure an equitable distribution of limited Road Base material throughout the County, applicants that have received Road Base in previous years may be added to the end of the list.

All submitted applications will be verified for completeness and feasibility prior to scheduling delivery. Public Works will make the final determination as to delivery feasibility based upon truck access, topography, weather conditions, and availability of material. Any application can be rejected based upon the aforementioned conditions.

The Road Base Program for County Non-Maintained Roads is subject to fiscal constraints and may be withdrawn by the County without prior notice.



**APPLICATION FOR PARTICIPATION IN THE
2017 ROAD BASE PROGRAM
FOR COUNTY NON-MAINTAINED ROADS**

Applicant

Last Name: _____ First Name: _____
Daytime Phone No. _____ Email: _____
Applicant Signature: _____

Other Designated Contact

Last Name: _____ First Name: _____
Daytime Phone No. _____ Email: _____
Other Contact Signature: _____

Location and Distribution Plan

Describe where Road Base will be applied, e.g. nearby address, road, area. Road Base may **not** be applied to private property such as driveways, etc.

Describe the distribution plan for spreading and grading delivered road base.

Approximate Quantity of Road Base Requested: _____ Tons

Map and Resident Approval

_____ Attach list of **all** residents effected by road base delivery (*must include name, address, and approval signature of each resident*)

_____ Attach map showing all of the following:

_____ All homes effected by road base delivery

_____ Short-Term Storage/Delivery Location(s)

