

**CLEAR CREEK BOARD OF COUNTY COMMISSIONERS  
AGENDA**

**March 10, 2021**

**SPECIAL EMERGENCY MEETING—Zoom Call**

**Wednesday**

**REGULAR SESSION**

12:00 p.m. Discussion on Coroner's Office Relocation – Beth Luther



**To join and listen to the meeting, please do the following:**

Please click the link below to join the webinar:

<https://zoom.us/j/167562115>

**Or Telephone:**

Dial (for higher quality, dial a number based on your current location):

US: 669 900 6833 or  
346 248 7799 or  
301 715 8592 or  
312 626 6799 or  
929 205 6099 or  
253 215 8782

**Webinar ID: 167 562 115**

Or iPhone one-tap :

US: 669-900-6833,,167562115#  
or 346-248-7799,,167562115#

We are also streaming live via:

<https://www.facebook.com/Clear-Creek-County-Colorado-130701711250/>

OR

***"An emergency meeting of the Board is being called due to a combination of circumstances that call for immediate action by the Board relating to the facilities/building conditions of the Coroner's Office. Any action of the Board taken during the emergency meeting will be ratified at a later, properly noticed public meeting."***

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**From:** Keith Montag  
**Sent:** Sunday, March 07, 2021 9:50 AM  
**To:** Beth Luther <[bluther@clearcreekcounty.us](mailto:bluther@clearcreekcounty.us)>  
**Cc:** Peter Lichtman <[plichtman@clearcreekcounty.us](mailto:plichtman@clearcreekcounty.us)>; Brent Worthington <[bworthington@clearcreekcounty.us](mailto:bworthington@clearcreekcounty.us)>  
**Subject:** Coroner Office

As you recall, the BoCC is desirous of holding a work session to be updated and offer input/discussion on the Coroner facility. Do we have enough information to present some options to them in an upcoming work session?

Keith Montag  
Clear Creek County Manager  
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[kmontag@clearcreekcounty.us](mailto:kmontag@clearcreekcounty.us)



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Sunday, March 7, 2021

Hey Guys:

Here is where we are:

I am working on a design-build Request-for-Proposal for Station 1A first and second floor to accommodate the Coroner's office.

Should we still proceed with this step if there is a chance we are going to relocate to Station 2A when Idaho Springs and Clear Creek Fire Authority develop their joint station on Highway 103?

We have one cost estimate already for 1A from Iconergy a couple years ago as well as one cost estimate for the Jordan House.

We never estimated the LDS property as we were sure the Board would not agree to this use of the facility.

Based on the Iconergy cost estimates, we also have return-on-investment numbers for 1A and the Jordan House which includes not only County capital but also cost offset by using Department of Local Affairs grant funds.

Recall the Board balked at the cost estimate we received for Station 1A and seemed disinterested in using the Jordan House.

We can go through the Request-for-Proposal process again to determine more current cost estimates and I just want us all to be prepared for sticker shock.

Recall the furniture-fixtures-equipment portion of the Coroner's office totaled \$150k alone and this office does require extensive HVAC components and sealed walls/flooring due to biohazard substances.

Also, recall, the installation of the Coroner's office at Station 1A will require us to install the ADA required elevator in that building which was an added expense \$75-100k.

This is just a quick summary of where we left off and I defer to your recommendation on next steps.

Thank you.

Gratefully,

Beth Luther, Operations Admin, CAP

Clear Creek County

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Please Note: To slow the spread of COVID-19, some County services and facilities are closed for non-essential services until further notice. Please visit [this page](#) for information on what services and facilities are currently available as part of a balanced approach to phased reopening.

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March 10, 2021

Hey Guys:

I need direction on whether to advertise an Request-for-Proposal to relocate the Coroner's office asap. I realize multiple options exist but we need a decision in short order. Our options include:

- Outsource the entire operation-
- Request-for-Proposal for the Station 1A space-
- Request-for-Proposal for the Jordan house space-
- Find another location altogether-

Current status:

- The current office has a floor drain blockage and there is 2" of standing blood on the floor that cannot drain.
- We had a plumber come to snake the drain which did not work and today we are going to camera the pipe but the plumber believes the line has collapsed and will need to be replaced in its entirety. Do we want to make such an investment to repair this location of which we are renting?
- There are 2 bodies in the cooler now and the Coroner does not want to allow anyone in the building.
- The plumber was hesitant to come back given the biohazard conditions. We will most likely have to find another company to come in and replace the pipeline if we decide to go in that direction.
- Please see my notes attached on where we last left off on this discussion.

Please let me know how to proceed.

Gratefully,

Beth Luther, Operations Admin, CAP  
Clear Creek County  
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FX: 303-679-2440  
[bluther@clearcreekcounty.us](mailto:bluther@clearcreekcounty.us)

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