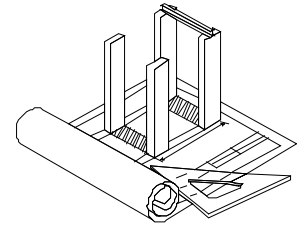


**CLEAR CREEK COUNTY BUILDING DEPARTMENT  
REQUIREMENTS FOR  
MECHANICAL INSTALLATIONS**



Whether you are converting from one type of heat to another or installing a new water heater, furnace or other heating appliance this packet will guide you through our processes.

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**Building Department Directory:**

General Line: 303-679-2333

Lynette Kelsey, Plans Examiner, Code Enforcement: 303-679-2343

Debra Kirkham, Building Official: 303-679-2344

Fax - 303-569-1103

Email: [bldg@clearcreekcounty.us](mailto:bldg@clearcreekcounty.us)

[permits@clearcreekcounty.us](mailto:permits@clearcreekcounty.us)

Website - <https://www.clearcreekcounty.us/95/Building-Department>

## BUILDING CODE INFORMATION

The County has adopted the *2015 International Residential, International Building, International Plumbing, International Mechanical* and *International Fuel Gas Codes*. All construction and mechanical installations must comply with these codes. Our Code requires that all wood stoves and wood burning fireplace inserts be EPA rated.

Our Code also requires carbon monoxide detectors to be installed with the issuance of these permits. The carbon monoxide detectors must be installed within 15 feet of all sleeping rooms or areas lawfully used for sleeping purposes and the detectors will be verified by the Building Inspector at the time the final heating inspection is done. A Homeowner's Affidavit will be provided at permit issuance in cases where the Building Inspector will not be performing inspections inside the residence or commercial structure.

Applications are processed immediately upon presentation either in person or by mail and must be accompanied by the payment of the permit fee in the form of either cash or a check.

## REQUIRED BUILDING INSPECTIONS

After your permit has been approved and issued, you may begin the installation and must have the work inspected at various stages. You will receive complete instructions on how to request all of the necessary inspections when the permit is being issued. The following inspection stages are required by the *International Codes* for mechanical installations:

1. Rough Heating and/or Gas Lines
2. Final Heating (Manufacturer's installation manual must be available)

**The installation and required inspections must be completed within six months of the date of issue or your permit will expire.** If the project cannot be completed within that time frame, you may be eligible for an extension of an additional 180 days, provided the permit has not already expired and a letter explaining the delay and requesting the extension is submitted. THE INTERNATIONAL RESIDENTIAL CODE ALLOWS ONLY ONE EXTENSION TO BE GRANTED.

**Clear Creek County Building Department**

PO Box 2000 / Georgetown, CO 80444

303-679-2436

**MECHANICAL  
PERMIT APPLICATION**

This application will be accepted when fully filled out and signed by the owner of record or his/her designated agents.

**Owner Information**

Owner(s) Name: \_\_\_\_\_ Phone (H): \_\_\_\_\_ (C) \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Contractor Information**

Contractor Name: \_\_\_\_\_ Phone (O): \_\_\_\_\_ (C) \_\_\_\_\_

Mailing Address: \_\_\_\_\_ Email Address: \_\_\_\_\_

**Property and Job Information**

Parcel (PIN) # : \_\_\_\_\_ Address: \_\_\_\_\_

Gas Lines

Furnace

Boiler

Water Heater

Gas Fireplace

Wood Fireplace Insert

Wood Burning Stove

Other (detailed description) \_\_\_\_\_

**Cost of Installation** (including materials and labor): \_\_\_\_\_

Is this construction directly or indirectly related to the gaming in Gilpin County?  Y  N

I agree that this is an application only. The proposed installation will not be used until a final inspection has been approved by the Clear Creek County Building Official. I acknowledge that all work will be done in accordance with the 2015 International Residential Code, 2015 International Building Code, 2015 International Mechanical Code, 2015 International Fuel Gas Code, and 2015 International Plumbing Code, as adopted by the Clear Creek Board of County Commissioners. Final approval will not be granted until all work is found to be in compliance with the Clear Creek County Building Codes and Regulations.

Owner/Designated Applicant Signature: \_\_\_\_\_ Date \_\_\_\_\_

